1. Please create your account and sign up

**Conference Maker**

*Future Earth Systems of Sustainable Consumption and Production Online Symposium 2022*

*November 7 - 18, 2022*

*Online*

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<th>If you don't have an account:</th>
<th>If you have an account:</th>
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<td><img src="image" alt="SIGN UP" /></td>
<td><img src="image" alt="LOGIN" /></td>
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Create your Conference Maker account by providing basic contact info and choosing a user ID/password. Then you can login to this or any other conference organized via Conference Maker.

If you signed up for a previous conference using Conference Maker, you can login with your existing user ID and password. Once in, you can submit papers, check their status, and obtain conference info.

Once finished please remember your user ID/Password, and log in.
2. Please click “Submit Paper” at the main menu.
3. Now, to create new session, please click it in the right Main menu.
4. Then, Fill in all the necessary information of your session.

Please change session as webinar

Please put your online meeting url here. (Zoom link, Webex, BlueJeans etc)
5. Once finish, please check your session

Sessions -> Search Database, leave all chart space and click submit
6. Press the title in result screen
7. Once into the detail of the session, select “Add papers”
8. Enter your ID as you created earlier
9. Once enter, you can enter detail of your presentation

If you want to delete the presentation select Order to 0.
10. You can also check here to see all your Session and Submission

[Image of a web interface showing submission management and assignment options]